

**MINUTES  
VILLAGE OF LAKE PARK  
PARK AND RECREATION COMMISSION MEETING  
3801 LAKE PARK ROAD, LAKE PARK, NC  
January 27, 2020**

**Commission Members Present:** David Cleveland, Wil Ortiz, Julian Mercer, and Jeremy Russell.

**Events Coordinator:** Angie Figiel

**Village Administrator:** Cheri Clark

**Call to Order:** David Cleveland called the January 27, 2020 Parks and Recreation meeting to order.

**Public Comments:** Judy Taul would like to see the ruts on Lake Park drive repaired as soon as possible.

**Approval of Minutes:** Wil Ortiz made the motion to approve the November 25<sup>th</sup>, 2019 P&R minutes as presented. Julian Mercer seconded the motion. Vote – Unanimous.

**Changes to the Agenda:** Jeremy Russell made the motion to approve the January 27, 2020 Agenda as presented. Wil Ortiz seconded the motion. Vote – Unanimous.

**Council Actions:** None.

**Open Commissioner Seat:** There is a current open seat for the P&R Commission. There will be an article in the upcoming Newsletter to advertise the open seat.

**P&R Organization and Responsibilities:** Changing from a geographical area of responsibility to a functional area. A functional org chart will cover the Village instead of each commissioner covering a geographical location and everything within the quadrant. Facilities are covered by Jeremy Russell. Facilities include but not limited to; Community Center, Mathisen Square Gazebo, Lake Charles Pier, Castle (Creft & Faith Church Rd), Founders Park Gazebo, Kite Girl Monument, Obelisk Monument. Recreation and Events are covered by Julian Mercer. Recreational Facilities include but not limited to; Swimming Pool, Tennis Courts, Basketball courts, Volleyball Courts, Playgrounds, Parks, Benches and Picnic Tables. Trees & Shrubs will be covered by Wil Ortiz. Tree's and Shrubs include contacting tree vendors such as Kiker and Lucas. Landscaping and General will be covered by David Cleveland. Ponds and Christmas Lights will be covered by the new Commissioner once the open seat is filled.

**Budget Report:** David will have a detailed budget at the February meeting. Need to review and budget appropriately for the remainder of the year. March 2020 will need to submit budget ideas for next fiscal year.

**FY 2019/2020 Projects:**

- Garden Club donation \$2k - picnic shelter, additional playground equipment, senior exercise equipment,
- Kiosk – refurbish – Angie to research with more details at the next meeting.
- Tree at Meeting St
- Lake Charles Pier – stay lit year round?
- Brick work at Balsam and Kenmore- caps for brick pillars

- **Park sign repairs – Barnett Park, Russell Park**
- **Brick repair at Veterans Pond - Wall**

**Pools:** Communication Commission is requesting the use of the pool for a new resident mixer at the pool on May 22<sup>nd</sup> prior to the pool opening to the public. Communications will cover all the lifeguard fees for their event. If it is inclement weather they would like to issue a Day pool pass for any new resident that has not joined the pool if they show up to the event on that evening. The request was approved by the P&R Commissioners.

**Facilities:** Community Center –Eddie Murphy has painted the outside of the community doors and caulked the windows. The weather has delayed the painting of the double front doors of the Community Center. He did repair the rental room door.

The Cupola is still leaking at the Community Center. Jeremy Russell will review and come up with a plan for repair.

### **Landscaping:**

Tree plantings are complete by Union Power. We have 1 tree credit left with Union Power. 2 Honey Locust were planted on Logan Circle. Crepe Myrtle at Queens to replace the one from the car accident. Balsam pond – 3 honey locust, 1 black tupelo, 2 crepe myrtles, 1 red bud, 2 sunshine blue beards, 1 trident maple. 2 crepe myrtles at Alden and Conifer. Mathisen Square – 1 Zelkova. Azalea Park – 1 Tulip Poplar.

Tire ruts along Connie's Pond and the front entrance on Lake Park Rd need to be repaired. Lucas quoted \$430.50 to repair the ruts along Connie's Pond and the front entrance on Lake Park Rd. Wil Ortiz made a motion to approve Lucas to make the repair. Jeremy Russell seconded. Vote – unanimous.

Queens Park –areas where two dead trees have been removed needs to be reseeded or trees replanted. Lucas submitted a quote to level the area and install sod for \$414.00 Wil Ortiz made a motion to approve the quote for the repair of Queens Park. Julian Mercer - Seconded. Vote unanimous.

Freshen landscaping along the pool between volleyball court and pool. Lucas submitted a quote and a design sketch to redo the landscaping for this area in the amount of \$2396.50. Jeremy Russell made a motion to approve the bid for the landscaping of the pool. Julian Mercer seconded. Vote – unanimous. Angie Figiel made a recommendation to use hardwood mulch instead of pine needles in this area since pine needles keep blowing into the pool. Mayor Cleveland will get a revised quote from Lucas before requesting approval from Council.

**Ponds:** Fountain in Russell park is not working. Joe Scaldara to look at the fountain to check for repair.

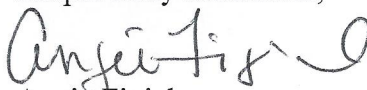
**Events:** Soccer Shots is requesting Spring Dates March 6<sup>th</sup> through May 29<sup>th</sup>, Fridays from 4:45pm to 5:15pm. Julian Mercer made a motion to approve Soccer Shots to use Founders Park for their Spring session. Jeremy Russell – seconded. Vote – unanimous.

Project Sweetpeas is interested in hosting a fundraiser event at Ms. Deedee's to support their nonprofit agency. Multiple vendors, a car show and activities will be on site of the Ms. Deedee's. The Village will need a COI naming the Village as additionally insured. Commissioners did not object to the event.

Memorial Day is the next event. Angie is seeking guest speakers. Possibly reach out to Ken Conrad Smith about MC for the program. More details will be at the March meeting.

**Adjourn:** Wil Ortiz made the motion to adjourn. Julian Mercer seconded the motion.  
Vote – Unanimous.

Respectfully Submitted,



Angie Figiel  
Administrative Assistant

